

RAYLEE N. FOSTER

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EDUCATION - AA MAY 2025

BACHELOR OF ARTS — JOURNALISM

BAYLOR UNIVERSITY - WACO, TX

- Concentration in news editorial
- Minor in Spanish
- Minor in political science
- GPA - 3.82/4.00
- Dean's List each semester
- Relevant courses - Journalism law and ethics, mass communications, government and business, media photography 1, and Spanish linguistics

EXTRACURRICULAR ACTIVITIES

- Chaplain of Pi Beta Phi
- Chapel leader at My Brother's Keeper

ACADEMIC RESEARCH

- The ethics of journalistic reporting on cases of human trafficking - 2023
- The role of singer-songwriters as activist journalists in the 1960's - 2024
- Legal and ethical federal regulation of the firearms industry - 2024

WORK EXPERIENCE

LOVELY VILLAGE - COMMUNICATIONS COORDINATOR (AUG 2023 - PRESENT)

- Established company-wide protocol for internal and external communication
- Managed social media platforms (Facebook, LinkedIn, Instagram)
- Oversaw company website

BAYLOR FOCUS MAGAZINE - EDITOR IN CHIEF (JAN 2024 - PRESENT)

- Brainstormed and selected magazine theme for fall 2024 publication
- Recruited writers and oversaw story creation
- Designed magazine layout, photography and graphic designs

VISTA VERDE RANCH - SERVER (MAY 2023 - AUG 2023)

- Seasonal summer position working with vacationers at a luxury ranch

- Developed interpersonal skills and exposure to diverse populations

BAYLOR LARIAT - STAFF WRITER (JAN 2023 - DEC 2023)

- Sought out and organized news relevant to the Baylor and Waco community
- Developed knowledge of professional writing and AP Style

VOLUNTEER EXPERIENCE

MY BROTHER'S KEEPER - CHAPEL LEADER (AUG 2022 - PRESENT)

- Developed Christian messages each week for homeless individuals
- Provided counsel, guidance, and biblical direction in conversation

HARRIS CREEK BAPTIST CHURCH - MIDWEEK CHILD CARE (2024 - PRESENT)

- Monitored and cared for children during growth programs throughout the week
- Led children in scripture studies to promote spiritual growth

REINS OF LIFE - LESSON LEADER (2018-2023)

- Guided individuals with physical and mental disabilities through therapeutic horseback riding lessons
- Pursued sponsorship and donations through nonprofit outreach

LEADERSHIP EXPERIENCE

PI BETA PHI - CHAPLAIN (AUG 2023 - DEC 2023)

- Led members of Baylor's Pi Beta Phi in understanding scripture and counseled individuals on faith struggles
- Presented weekly encouragement in faith

VERTICAL MINISTRIES - DONOR RELATIONS TEAM LEADER (AUG 2022- MAY 2023)

- Trained students in communication with organization donors
- Promoted an environment of transparency, honesty and interdependence

SPECIALIZED SKILLS

- Interpersonal communication with diverse populations
- Multimedia journalism (Photography, digital and print writing)
- Web Content Management Systems (Wordpress, Squarespace, Wix, Webflow)
- Social Media Management (Facebook, LinkedIn, Tiktok, Instagram)
- Fact-checking, copy editing and AP Style
- Public speaking and interviewing
- Foreign language proficiency (professional Spanish, conversational french and ASL)